

Department of Hawaiian Home Lands

ADDENDUM

Economic Development Grant Application

Aloha!

In response to a number of questions and concerns relating to the Economic Development Grant Application, the Planning Office is issuing this addendum to clarify eligibility requirements and identify additional grant cycles.

Eligibility Requirements

1. Applicant shall be a Hawaiian Homestead Association or Beneficiary Organization.
2. Applicant shall be a participant in the Department of Hawaiian Home Lands (DHHL) Kūlia i ka Nu'u– Strive for Excellence program.
3. Applicant shall show completion of Kūlia i ka Nu'u requirements from Stage 1 to Stage 3 (See Attachment A) and demonstrate progress towards Kūlia i ka Nu'u Stage 4.
4. Applicant shall be a federal tax-exempt 501(c)(3) organization or a 501(c)(3) fiscal sponsor.
5. This Economic Development grant is for community-driven Priority Projects identified in DHHL's Regional Plans as approved by the Hawaiian Homes Commission.

All applications must be received in the Department of Hawaiian Home Lands (DHHL) Kapolei Office on O'ahu via hand delivery, mail, or email by **4:00 p.m., Monday, April 5, 2010.** No application or supporting documents will be accepted at DHHL district offices.

1. Submit by Mail: Mailed documents must be RECEIVED by 4:00 p.m. on the deadline and sent to:

Department of Hawaiian Home Lands
Community Development Program
P.O. Box 1879
Honolulu, HI 96805

2. Hand Deliver Documents to Kapolei: Hand delivered documents must be received and time-stamped by 4:00 p.m. on the deadline at the:

Department of Hawaiian Home Lands
Community Development Program
91-5420 Kapolei Parkway
Kapolei, HI 96707

3. Submit via Email: Emailed documents must be RECEIVED by 4:00 p.m. on the deadline and sent to: dhhl.planning@hawaii.gov

Additional Grant Cycles

In order to provide applicants more time to solicit community involvement and develop grant proposals, we have added two (2) future Economic Development Grant Applicant cycles which correspond to the following grant deadlines:

- September 1, 2010 Economic Development Grant Deadline
- March 1, 2011 Economic Development Grant Deadline

A notice and grant application will be posted at least three (3) months prior to each cycle.

ATTACHMENT A

Criteria for Kūlia i ka Nu'u Compliance: Stages 1 to 3

Stage 1

1. Attended DHHL Kūlia orientation
2. Submitted Letter of interest
3. Certified copy of Articles of incorporation
4. DHHL Initial Review
5. Identify homestead area
6. Community needs and goals
7. Organization purpose to benefit HHCA beneficiaries
8. Board composition: at least 51% of board consists of HHCA beneficiaries
9. Form – Assurance of Service to native Hawaiians
10. Demonstrate regional support and cooperation

Stage 2

1. Board elections process defined
2. Eligible voters defined
3. Open process and public notification for candidate nominations
4. Open process and public notification of election date
5. Third Party Oversight
6. Board meeting minutes
7. Evidence of state incorporation
8. Evidence of good standing with DHHL grants
9. Annual general membership meeting
10. Homestead area accepted by DHHL
11. Strategic Plan prepared
12. Community outreach activities and plan
13. Completed Kūlia Basic* Training classes
14. Organizational Assessment completed

* Note: Kūlia i ka Nu'u Basic Training involves a total of 6 sessions covering the following: (1) Starting Smart; (2) Board Governance; (3) Strategic Planning; (4) Budgeting; (5) Proposal Writing; (6) Introduction to Community Economic Development.

Stage 3

1. Board elections completed
2. Broad community support
3. Organizational legal structure
4. Demonstrate Strategic Plan implementation
5. Demonstrate Organizational Assessment Action Plan implemented
6. Additional specialized training completed